

## Review Policies

(Revised in March 2017)

1. The review process of manuscripts submitted to Journal of the KSCT follows the below policies.
2. Reviewers are appointed by the editor-in-chief with the recommendation of an editorial board member.
3. Manuscripts are reviewed by two or more reviewers.
4. Review results can be one of the following: Accept, acceptable after revision, 2nd review needed after revision, and reject.
5. If any revision is necessary after the manuscript is accepted, editor-in-chief, editorial board members, or reviewers should approve the revised manuscript before its publication.
6. A manuscript can be rejected for the following reasons.
  - a. If a manuscript is already published in another journal.
  - b. If a manuscript is similar to an already published paper and lacks originality.
  - c. If a manuscript lacks logic or logical structure.
7. If one of reviewer suggests 'reject' for the manuscript, the 3<sup>rd</sup> reviewer is invited for review. The editorial board makes a final decision on the acceptance of the manuscript.
8. Controversial review results can be resolved through an ad-hoc committee appointed by the editorial board. The committee members should be composed of five experts including the president of the KSCT. The committee will re-review the manuscript, and the review result will be reported to the editorial board. The president will inform the authors of the re-review result.
9. Reviewers' identity and the editorial process are confidential.
10. Reviewers should return the review results to the KSCT within 15 days after they received the manuscript.
11. If a reviewer does not report the review results to the KSCT within 30 days after she/he received the manuscript, the editorial board can un-appoint the reviewer.
12. The authors should submit a revision within 6 months after they are informed of the review results; otherwise, the rest of the publication process will be discontinued after a year since the first submission. If the author(s) fail to submit a revision within 6 months after they received review request from the KSCT without the permission of the editorial board, the author(s) will be informed that the manuscript is rejected for publication and the manuscript needs to be resubmitted.

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**Editorial Regulation**

(Revised in September 2013)

1. This regulation is to set editorial process policies of Journal of the KSCT and all other publications of the society, under Chapter 3, clause 2 of the KSCT regulations.
  
2. The KSCT has an editorial board to deliberate editorial processes.
  - A. The editorial board has 1 editor-in-chief, 1 associate editor, and about 25 editorial board members. The editorial director should be the editor-in-chief.
  - B. The associate editor and editorial board members are appointed by the president of the KSCT according to the recommendation from a committee constituted of the Board of Directors, editor-in-chief, the former president, and the former editor-in-chief.
  - C. Editorial board members may be appointed at any time during president and director's term, if needed.
  - D. The editorial board can form a subcommittee of about 10 members for the publication of 'Fashion Information and Technology' journal. The editor-in-chief appoints the chairperson and the members of the subcommittee.
  - E. The term in office of the editorial board members is 2 years. The editorial board members who are appointed in the middle of the term will hold office until president and director's term expires. Editorial board members can serve in consecutive terms.
  
3. The editorial board deliberates the following.
  - A. Manuscript submission policies for Journal of the KSCT and Fashion Information and Technology.
  - B. Editorial Plan
  - C. Review of the submitted manuscripts
  - D. Any other editorial process regarding the publications of the KSCT